

PLEASE READ, SIGN
AND RETURN!!!



Golden Hills Elementary School's Parent/Student Handbook

It is our desire at Golden Hills to ensure that all students and parents are aware of the school's rules and expectations. Please read and discuss the pages in this packet and then sign the sign-off sheet. Return the sign-off sheet to your teacher. Thank you for your participation!



Golden Hills Elementary School

2400 Via Canela Oroville, CA 95966

530-532-6000

Kristi Napoli, Principal

"Every Student, Everyday"

Dear Golden Hills Community,

Welcome back to a new and exciting 2019-2020 school year. I am confident we are destined for another great year. Our students gifts/talents with dedication of school staff and supportive parents/community allow us to strive for excellence at Golden Hills. Our motto for the school year is "Every Student, everyday."

All staff at Golden Hills are dedicated to get to know each and every student. Using data we will guide your child through interventions that will make him/ her the best they can be.

Attendance is very important at Golden Hills. Our goal is to have over 95 % attendance and to decrease our chronically truant students. We are here to support you in anything you need to help your students come to school to learn. If they aren't here they cannot learn!

Please do not request a change in placement as we do not move students unless required for enrollment. Golden Hills Staff are highly qualified and prepared to assist you in the education of your children. Experience has shown that students adjust to their new teacher and peers quite well. Everyone at Golden Hills is here to support our students and to offer them a positive, nurturing and productive educational experience. If you have any specific concerns about your child, please first address your concerns with the teacher.

The goal of the school is to provide the students with a positive and enriching learning experience. Toys, games, trading cards and other play related items or personal property must be left at home. These items pose a distraction to the teaching and learning process. Cell phones are not allowed and if they are brought to school they MUST be checked into the office. The district is not responsible for any lost or stolen items.

The school webpage is updated weekly. Please familiarize yourself with our Golden Hills handbook located on our homepage. The handbook will give you valuable information to help you with school policies and procedures. Please check our webpage at: <https://www.palermoschools.org/o/goldenhills>

Working together , communicating and listening to each other will help us build a fantastic atmosphere for our students to grow academically as well as socially and emotionally. Please feel free to drop by the office anytime. I always enjoy hearing from you about your children. To insure I am available please call the front office to set up an appointment if you have concerns that need to be addressed immediately.

A huge thank you to our maintenance staff for all their hard work over the summer!
In closing I am confident that we experience a positive, enriching and successful school year.

Happy to be back,

Kristi Napoli

"When educating the minds of the youth, we must not forget to educate their hearts." Dalai Lama

SCHOOL AND OFFICE PROCEDURES

Attendance

California Law has established that full-time education is compulsory until a student graduates from high school or becomes 18 years old. Regular attendance and promptness are essential to successful work.

Absences

Parents/Guardians must notify Golden Hills Elementary School of all absences. Please call the school attendance technician on the morning of the absence at (530) 532-6000, ext. 2; send an email to sgadow@palermoschools.org; or send a note to school with your child on the day he/she returns stating the following:

- Child's teacher and/or room number
- Child's first and last name
- Date of absence
- Reason for absence
- Your first and last name and relationship to child

Independent Study Contracts

Independent Study Contracts are available if your child is going to miss NO LESS than five consecutive school days. You may request an independent study contract from the attendance technician. If possible, this request should be made at least **two weeks** in advance. This allows enough time for the office to prepare the contract, the teacher to prepare the work, and for all necessary signatures to be obtained. All work should be turned in to the attendance technician in the office on the day scheduled. If the student is ill on the scheduled return date, a parent/guardian must turn in the work.

Tardies

All tardy students must check in with the office before going to class. A student is considered tardy if not in their seat when the bell rings promptly at 8:35.

Registration

All children new to the Palermo Union School District and enrolling in Golden Hills Elementary School are required to provide the following when registering:

- Immunization Records
- Proof of Age-Birth Certificate
- Proof of residency: rental payment receipt, utility statement, mortgage statement, etc.

Inter-District Transfer

The parent of a child who lives outside of the Palermo Union School District may request that his/her child attend Golden Hills. Approval is based on the following conditions:

- District of residence gives written approval

In the event the inter-district transfer is approved, please note the following:

1. The student will be transferred back to his/her district of residence if facilities or program become unavailable in the school the student is assigned to attend.
2. The student may be transferred back to his/her district of residence if the student demonstrates unsatisfactory attendance, scholarship, or citizenship.
3. The student will be transferred back to his/her district of residence if the inter-district transfer form contains falsification or misrepresentation of information.
4. The parent will assume responsibility for all transportation to and from school.
5. The inter-district transfer agreement expires at the close of the current school year.

Please note: You must initiate your request at your home district. Inter-district transfer forms must be completed annually.

Medical Appointments/Early Checkouts

Medical appointments should be scheduled so that they do not interfere with instruction time. Students who find it necessary to leave school for a medical appointment are encouraged to return to school after the appointment has been completed.

Please send a note with your child on the day he/she is to be checked out early. Please come to the office to sign your child out, the office will call the classroom to have your child released. Please give yourself plenty of time to sign your child out and have him/her called from the classroom.

Parents/Guardians are reminded that students must be signed out by an adult (18+). Please remember that students will only be released to the parent, legal guardian or persons indicated on the Student Emergency Card.

Golden Hills' policy is to check identification of all persons checking children out of school. Please understand that this is for the safety of your child.

Illness

Please do not send your child to school if he/she is running a fever or has other signs of a contagious illness. A child must be "fever free" for 24 hours before returning to school.

A child will be sent home automatically with the following:

- Temperature above 99 degrees F.
- Vomiting
- Diarrhea
- Any questionable injury or trauma
- Any evidence (even if questionable) of communicable disease (chicken pox, impetigo, head lice, or "pink eye")

Medication

Medical treatment is the responsibility of the parent/guardian and an authorized health care provider. An authorized health care provider is an individual who is licensed by the State of California to prescribe medication. Medications, both prescription and over the counter, may be given at school when it is deemed absolutely necessary by the authorized health care provider that the medication be given during school hours. The parent/guardian is urged, with the help of your child's authorized health care provider, to work out a schedule of giving medication at home whenever possible. California Education Code, Section 49423 allows school personnel to assist in carrying out an authorized health care provider's written orders. Designated non-medical school personnel may be administering your child's medication. They will be trained and supervised by the credentialed district nurse. Medication will be safely stored and locked or refrigerated, if required.

IF MEDICATION IS TO BE ADMINISTERED AT SCHOOL, ALL OF THE FOLLOWING CONDITIONS MUST BE MET:

1. A written statement signed by the licensed authorized health care provider/dentist specifying the reason for the medication, name, dosage, time, route, side effect; and specific instructions for emergency treatment must be on file at school.
2. A signed request from the parent/guardian must be on file at school.
3. Medication must be delivered to school by the parent/guardian or other responsible adult.
4. Medication must be in your child's original, labeled pharmacy container written in English.
5. All liquid medication must be accompanied by an appropriate measuring device.
6. Any tablets requiring partial doses (1/2 or 1/4) must be sent to school already cut.
7. A separate form is required for each medication. Whenever there is a change in medication, dose, time, or route, the parent/guardian and authorized health care provider must complete a new form. This authorization must be renewed each year.

Reporting injuries

Students who injure themselves or become ill during recess or lunch should report to the health office. During class time minor injuries such as cuts and scrapes should be attended to in the classroom. Students feeling ill should inform their teacher and may be sent to the health office. Parents will be notified when a child has a fever, a head or face injury, vomits, or conditions related to a history of medical problems.

It is the policy of Golden Hills to inform parents any time their child received an injury other than an apparent minor injury during the school day. Parents will be notified of any head injuries. Many times children hurt themselves during the school day and do not report their injury to a teacher. Parents are asked to call the office and advise us as to the nature and extent of the injury.

FOOD SERVICES:

Breakfast/Lunch Prices and Procedures

Breakfast is sold from 8:00 am to 8:30 am.

All children have a 35 minute supervised lunch period. Generally, children spend about 15 minutes of this time eating lunch and 15 minutes playing.

Sodas, candy, and Hot Cheetos are not allowed. Glass containers are also not allowed at school.

PROGRESS REPORTS/REPORT CARDS:

Progress Reports

Progress reports are sent out once a trimester. Please look at the school calendar for the set dates.

Report cards

Report cards are sent home on the Friday following the close of each trimester. The first trimester's report card will be given to you during the fall parent conference.

PARENT/COMMUNITY INVOLVEMENT:

Classroom Visitations

You are welcome to visit Golden Hills Elementary School. Our procedures for classroom visitations, which coincide with the Palermo Union School District's Board Policy, are as follows:

- Visitations must be arranged in advance with the office and/or teacher
- All visitors must register in the school office and wear a visitor's sticker prior to going to the classroom
- Visits should last no more than 30 minutes unless prior arrangements have been made.
- The frequency of visitations to any classroom shall not be disruptive to the classroom learning environment
- Parent-teacher conferences are held before or after school
-

Classroom Volunteers

Parents are encouraged to volunteer whenever possible. Parent volunteers help the classroom teacher in a variety of ways. Please contact your child's teacher if you are interested in how you can help. You will be asked to fill out and return a parent volunteer application form. It may take at least two weeks to process, so plan early. **Please be aware all ON GOING volunteers will need to be finger printed. PUSD will pay for the finger printing process.**

When volunteering on campus please "sign in" and "sign out" in the office, and please wear the provided volunteer badge. For your safety and for the safety of our students, we must know who is on our campus. Volunteers must be at least 18 years of age. Please note that siblings are not allowed on campus with volunteers.

School Site Council

The School Site Council (SSC) is a representative group at the school site made up of the principal, teachers, staff members, and parents. The purpose of the SSC is to plan, implement, and assess school-wide priority for Golden Hills. As a group, the SSC establishes and approves the Single School Plan and budget, and monitors and evaluates the effectiveness of the plan on an on-going basis.

PTG

Our Parent Teacher Group (PTG) serves as a type of forum where parents, teachers, administrators, and other concerned adults may discuss ways to promote quality education, strive to expand the arts, encourage community involvement, and work for a healthy environment and safe neighborhoods. Ongoing activities include fundraising events, Anti-Bully assemblies, Red Ribbon Week Celebration, testing incentives. Please contact the school office at 532-6000 to inquire about helping in the PTG.

MISCELLANEOUS:

Class Parties/Birthday Recognition

We realize that some parents would like to recognize their child's birthday at school. Listed below are some suggestions that parents have used:

- A book donated in your child's name to be read to the class, with the child's name inscribed on the inside cover.
- A classroom game, puzzle, etc.
- Individual party favors, such as pencils, erasers, etc.
- Consult with your child's teacher for other ideas.

If you decide to bring in a treat to share with the class, we prefer nutritious treats. All treats must be store bought and will be held in the office until after lunch.

Balloon bouquets, as beautiful and festive as they are, can cause a great deal of distraction on campus. Also, please note that they cannot be taken home on the bus!

Lost and Found

Any articles found on the school grounds should be turned in to the "lost of found," which is in the cafeteria. Very small items (jewelry, glasses, etc) or money should be turned in to the office. In order to insure that lost articles are returned to their owner, please put your child's name on all items.

Animals on Campus

Please do not bring animals on campus without prior approval from the school principal. This includes after school pick up.

Items Not Allowed

Please note we do not allow Hot Cheetos or Taki's at Golden Hills due to the color dye they use. It is difficult to get out of our carpet when stepped on and it gets into chromebook keyboards. We also do not allow sodas or glass bottles/containers.

Field Trips

Golden Hills will be participating in three types of field trips:

1. Study/Educational Trips
2. Social/Reward Trips
3. Athletic/School Band/Event Trips

Study/educational trips shall be planned and implemented to result in one or more of the following:

1. Supplement and enrich classroom instruction by providing learning experiences in an environment outside the schools.
2. Introduce students to new areas of interest: academic, vocational, and cultural.
3. Help relate school experiences to the reality of the world outside of school.
4. Bring all the resources of the community within the scope of a student's learning experience.

Social/reward field trips shall be planned and implemented to result in one or more of the following:

1. Help relate school experiences to the reality of the world outside of school;
2. Bring all the resources of the community within the scope of a student's learning experience;
3. Reward students for significant achievements in learning and/or service to the community.

Athletic/school band/event field trips shall be planned and implemented to result in one or more of the following:

1. Provide students opportunities to participate as representatives of PUSD in sanctioned athletic competitions;
2. Provide students opportunities to participate as representatives of PUSD in appropriate community parades and events.

Please know that Principals may exclude from trips any student whose presence on the trip would pose a safety or disciplinary risk. In addition, Reward Trips (such as end of the year celebrations) will be for students who show assignment completion and follow school rules.

EMERGENCY INFORMATION:

You can count on our caring professionals to provide a safe and secure environment for your children every day and during an emergency.

Our emergency plan is reinforced through drills with students and at regular meetings with our employees.

In most emergency situations, public safety and emergency management personnel will provide guidance to administrators on the appropriate response to the emergency.

During a "Shelter In Place", the following actions shall be taken.

1. The Superintendent/designee shall communicate with all staff that a "Shelter In" is in effect.
2. All staff will go to assigned posts to ensure maximum supervision of student movement and to visually monitor the campus and surrounding area.
3. All visitor access shall be restricted to the office area and a notice will be posted in the office window stating the school is in a "Shelter In Place" situation.
4. The district's "Shelter In Place" communications system will be activated.
5. The district office staff will post information on the website (www.palermoschools.org)

6. The Superintendent/designee shall communicate with all staff if a Lockdown is in effect.

During a Shelter In Place Alert the Superintendent/designee shall determine which of the following actions will also be taken.

1. All school building doors locked.
2. All windows covered.
3. All students inside.
4. Any student movement outside will be under adult supervision.
5. An “emergency” phone message will be made to parents/guardians by the district office.

School Staff and students will remain under Shelter in Place until further instructions are given by the principal or designee.

What can parents do during an emergency?

In order to provide your children with a safe and secure environment during an emergency situation, we need your help.

1. **PLEASE GO TO www.palermoschools.org to view up-to-date emergency information.**
2. Refrain from calling the school. Our phones lines must remain open for emergency assistance, if needed.
3. Please **do not** immediately drive or walk to the school to get your children. We need the time to re-organize and institute our procedures prior to receiving requests to release students.
4. When you do arrive for pick-up, please do not block access points to the school. There may be a need for district and/or emergency vehicles to enter the parking area.

During a Lockdown, all gates will be closed and locked to provide the safest environment possible for all students. We will be contacting the phone numbers you provided on the emergency cards to inform you of the lockdown and we will send out updates as often as possible. You may also visit the district website at www.palermoschools.org for current emergency information. Please know that the safety of all the students is our first priority! Taking the time to deal with people who don't want to follow our procedures puts everyone at risk.

TIPS FOR PARENTS WHEN HANDLING A LOCAL/NATIONAL CRISIS

- ❖ Turn off the TV and talk with your children.
- ❖ Stick with the “concrete” facts. Answer only what your child asks.
- ❖ Assure your children that they are safe.
- ❖ Ask “What feelings do you have about what happened?” “What does this make you think about?”
- ❖ Share YOUR feelings
- ❖ Draw a picture, take a walk, prepare dinner together, read a story together. Be there!
- ❖ Allow relaxation time, down time from the regular busy schedule.
- ❖ Let your child know that tears are okay.
- ❖ Make sure your child knows they are in no way responsible.
- ❖ Remind children to be considerate of classmates, friends and their families.

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Golden Eagles' Anti-Bullying Pledge

**Golden Hills has three main rules we call the 3 B's:
Be Respectful...Be Responsible...and Be Safe!**

We, the students of Golden Hills Elementary School, agree to follow the 3 B's and to stand together in support of stamping out bullying behavior.

We believe that everyone at our school should feel safe, secure, and accepted regardless of color, race, gender, religion, nationality, popularity, athletic ability, or intelligence.

Bullying behavior may be seen as pushing, shoving, hitting, kicking, or spitting. It may be name calling, picking on others, making fun of others, laughing at someone, excluding someone, or encouraging another to use bullying behavior. Bullying causes pain and stress to victims and is never justified or excusable as "kids just being kids," "just teasing," or any other rationalization.

By signing this pledge, we the students agree to:

1. Value student differences and treat others with respect.
2. Not become involved in bullying incidents or to be a bully.
3. Work with other students and teachers to prevent bullying.
4. Report honestly and immediately all incidents of bullying to a teacher or other staff member.
5. Be alert in places around the school where there is less adult supervision such as bathrooms or hallways.
6. Support students who have been bullied.
7. Talk to teachers and parents about concerns and issues regarding bullying.
8. Encourage teachers to discuss bullying issues in the classroom.
9. Be a good role model to other students.
10. Be aware of the school's policies and support system with regard to bullying.

We acknowledge that if we know bullying is going on and don't report it or try to stop it, we are just as guilty as the bully.

(Please sign sign-off sheet after reading this pledge.)

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Cell Phone Policy

Golden Hills recognizes that cell phones and smart watches have become a common tool for communication. However, they have also become a major distraction to the learning environment and are vulnerable to theft. We ask that you allow your child to carry a cell phone only if absolutely necessary. **If your student needs to carry a cell phone to school, the cell phone or smart watch will need to be turned off and turned into the school office daily. No exceptions, unless it is determined by a licensed physician to be essential for the students health and the use of which is limited to health related purposes. (Ed Code 48901.5)**

Cell phones and smart watches may not be used to talk, take pictures, play games, record or text during school hours. After school, while still on campus, students must be by an adult when using their cell phone or smart watch.

Board Policy 5131(c) Possession of Cellular Phones and other Personal Electronic Signaling Devices

Grade Levels K-5:

Except for prior consent for health reasons, possession or use of personal electronic signaling devices, cellular/digital telephones are prohibited.

If a student violates the cell phone policy, their phone will be taken away until a parent can come to school to retrieve it.

Golden Hills is not responsible for lost, damaged or stolen cell phones.

(Please sign sign-off sheet after reading this page.)

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Weapons and Controlled Substances

The Principal and staff at Golden Hills Elementary School are committed to providing a safe environment for the students and adults on this campus.

The California Constitution, Article 1, Section 28 states "All students and staff of public primary, elementary, junior high, and senior high schools...have the inalienable right to attend campuses which are safe, secure and peaceful." Education Code 48915(c) requires the mandatory suspension and recommendation for expulsion of students who possess a controlled substance, , sell or furnish a firearm, brandish a knife, sell a controlled substance...or possess an explosive. For these reasons, Golden Hills and the Palermo Union School District have adopted a Zero Tolerance approach to serious offenses, including drug, alcohol, and weapons. Please note that the student does not have to be the individual who brought the item(s) to school for this to apply.

We understand that sometimes a student may discover that he/she has inadvertently brought a pocket knife or other dangerous object to school. When this happens, the student must immediately hand the object over to a staff member and the parent/guardian will be asked to pick it up. This will conclude the incident. However, if the student **tells** other students about the object, or **shows** the object to other students, before handing it over to a staff member, the Zero Tolerance approach will be initiated.

Searches of a student's property may be conducted according to Education Code 49050, if there is a reasonable suspicion. When such a search is necessary, it will be done as privately and delicately as possible in full compliance with the law.

Any student found to be in violation will be suspended from Golden Hills Elementary School with the recommendation of expulsion to the school board.

Parents are responsible for reading and informing their children of this Zero Tolerance approach.

(Please sign sign-off sheet after reading this page.)

GOLDEN HILLS ELEMENTARY SCHOOL HOMEWORK POLICY

Homework should be used to help young children practice concepts learned at school, develop good study habits, and promote positive attitudes toward school. The practice of homework communicates to students that learning can take place outside of school as well as inside school. "Homework" is defined as school-related assignments made by a teacher which will require time and effort outside of the regular classroom for successful completion. Homework is an important part of the regular instructional program and is an important link between the home and school.

When homework does not get completed at home, the student should have the opportunity to complete the assignment that day by attending the Homework Opportunity Program (H.O.P). H.O.P. is not punitive; it is an intervention tool to ensure completion and follow through on homework expectations. H.O.P. can be held before school, during recesses and/or lunchtime, or after school. H.O.P. shall be supervised by parent volunteers, teachers, high-school tutors, or other community volunteers.

When students turn in their homework by the start of class time, they will receive full credit. If homework is not completed, students will attend H.O.P. during recess and will receive partial credit. Partial credit given will be determined as a grade level team.

Student's Responsibility

- Complete all homework assignments to the best of your ability and hand them in on time

Parent's Responsibility

- Provide a place and specific time to do homework
- Encourage completion of homework
- Encourage student to do his/her best work
- Encourage student to turn in all assignments
- Stay in contact with teachers to monitor student progress
- Look in student's backpack for notes that must be signed and returned

Teacher's Responsibility

- Explain the purpose of the assignment
- Explain how to do the assignment and how to know when it is completed
- Make sure homework is the practice of old material, or an extension of what was taught in class
- Collect homework and determine who needs to go to HOP to ensure homework completion

Daily homework time requirements are as follows (minutes each day, 4 days per week):

Fourth Grade 20-40 minutes

Fifth Grade 20-40 minutes

Makeup Work:

Students shall be given the opportunity to make up school work that was missed because of an excused absence and shall receive full credit for work that is turned in according to a reasonable make-up schedule.

Students who miss school work because of unexcused absences shall be given the opportunity to make up missed work. Teachers shall assign such makeup work as necessary to ensure academic progress, not as a punitive measure.

Teachers shall give suspended students full credit for work that is turned in according to a reasonable make-up schedule.

(Please sign sign-off sheet after reading this page.)

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Student Dress Code

The following dress code was designed to provide a safe, distraction-free environment where students can concentrate on learning in the classroom and on playing at recess.

In order to avoid violations and possible consequences, please read and follow this dress code:

- No "spaghetti straps." Straps must be at least 1.5 inches wide.
- No low-cut tops, tube tops, halter tops, or backless tops.
- Tank tops may not have oversized arm holes and must fit closely under the arms.
- The midriff or stomach area may not be exposed. Shirts that do not cover your stomach when your hands are raised are not allowed.
- No sheer or "see through" blouses or shirts.
- No short shorts. Shorts must be fingertip length.
- Dresses and skirts must be long enough to reach the fingertips when a student stands with her hands at her sides.
- Under garments may not be exposed at anytime.
- Pants must be worn at the waist and may not "sag" or be worn low enough to expose any underwear. This includes "low rise" pants.
- Clothes and accessories may not have any pictures, symbols, colors, or words referring to drugs, alcohol, tobacco, violence, gangs, or exposed body parts.
- Hats must be worn correctly, not backwards or sideways, and they must be removed when entering a classroom. Hats are not to be used to play "Keep Away" or to hit at someone. Students who do not follow these rules will lose the privilege of wearing a hat to school. Bandanas are not considered hats and may not be worn to school.
- Any style of clothing, make-up, accessory hair style, or hair color that creates a distraction and interferes with the education of others will not be allowed.
- Shoes must be worn at all times. Flip-Flops, shower shoes, and slippers are not considered appropriate or safe footwear, and they are not to be worn to school.
- No dangerous accessories are allowed. This includes items with spikes, heavy chains, and jewelry with sharp edges.
- Clothing must be clean and in good repair.

(Please sign sign-off sheet after reading this Dress Code.)

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CITIZENSHIP

PHILOSOPHY

The teachers and staff at Golden Hills Elementary School are committed to maintaining a safe place where all students may learn and grow in a positive environment. The goal is to meet the academic and social emotional needs of ALL of our students.

MTSS

Golden Hills has developed a Multi-Tiered System of Support(MTSS) approach for social-emotional, behavioral, and academics. Our goal is to provide early identification and support for ALL students with learning and behavior needs.

Positive Behavior Intervention System

Golden Hills is a PBIS school, our schoolwide discipline has an emphasis on schoolwide systems of support that include proactive strategies for defining, teaching and supporting appropriate student behaviors to create a positive school environment.

Golden Hills RULES: Be Respectful, Be Responsible, Be Safe

At Golden Hills behavior expectations are explicitly taught to ALL students and revisited throughout the year. Our philosophy is to be proactive vs. reactive to improve student behaviors. We have a mutli-tiered system of response to support all students in their social emotional/behavior needs.

Students who follow our school rules and exhibit good citizenship consistently may receive recognition in the following ways:

- Students will receive TEAM tickets for following the Three B's. These can used for classroom rewards and at our TEAM ticket store, dance parties and more!
- The classroom teacher may provide special weekly rewards such as free time, parties, special films, stickers, etc.
- Positive calls will be made to parents by teachers and administration.
- Special awards, certificates, or other recognition may be given by the principal or teaching staff.

It is understood that the administration may modify consequences of inappropriate behavior if, in his /her opinion, there are extenuating circumstances that warrant change.

(Please sign sign-off sheet after reading this page.)

GOLDEN HILLS' DISCIPLINE GUIDE

48900	OFFENSE	1ST OFFENSE	2ND OFFENSE	ADD'L OFFENSES	
(a)(1) Caused, attempted to cause, or threatened to cause PHYSICAL INJURY to another person.					
	Fighting	Warning/Counseling	1 day suspension	2 day suspension	3 day suspension
(2) Willfully used FORCE or VIOLENCE upon the person of another, except in self defense.					
1.	Abusive, threatening, willfully defiant, or gang-related behavior	1 day suspension and parent conference	3 day suspension and parent conference	5 day suspension and parent conference	5 day suspension, required parent conference and recommendation for alternative placement
2.	Assault and/or battery on a student	5 day suspension and possible transfer to alternative placement or recommendation for expulsion; possible referral to law enforcement			
3.	Assault and/or battery on a school employee	5 day suspension and recommendation for expulsion. Mandatory referral to law enforcement.			
4.	Caused serious physical injury	5 day suspension and recommendation for expulsion. Mandatory referral to law enforcement.			
5.	Assault with a deadly weapon	5 day suspension and recommendation for expulsion. Mandatory referral to law enforcement.			
(b) Possessed, sold, or otherwise furnished any FIREARM, KNIFE, EXPLOSIVE, or other dangerous object, unless, in the case of possession of any object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or designee of the principal.					
		5 day suspension and recommendation for expulsion. Mandatory referral to law enforcement and/or fire marshal.			
(c) Unlawfully possessed, used, sold or otherwise furnished, or been under the influence of, any CONTROLLED SUBSTANCE listed in Chapter 2 of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.					
1.	Possession and/or unde	5 day suspension and requ	5 day suspension and po	5 day suspension and recommendation for expulsio	
2.	Selling, furnishing or in possession for sale any controlled substance.	5 day suspension and recommendation for expulsion. Mandatory referral to law enforcement.			
(d) Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in Chapter 2 of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.					
		5 day suspension and recommendation for expulsion. Mandatory referral to law enforcement.			
(e) Committed or attempted to commit ROBBERY or EXTORTION.					
		5 day suspension and recommendation for expulsion. Recommended referral to law enforcement.			
(f) Caused or attempted to cause DAMAGE TO SCHOOL PROPERTY OR PRIVATE PROPERTY.					
		Due to the potential seriousness of this offense, the requirements of California Education Code for this Section, and Penal Code Section 594, any infraction of this rule will result in suspension and may result in recommendation for expulsion (depending on the severity). Recommended referral to law enforcement and/or fire marshal.			

(g) STOLEN or attempted to steal SCHOOL PROPERTY OF PRIVATE PROPERTY.					
	1 day suspension, restitution and required parent conference. Recommended referral to law enforcement.	2 day suspension, restitution, and required parent conference. Recommended referral to law enforcement.	3 day suspension, restitution, and required parent conference. Recommended referral to law enforcement.	4 days suspension, restitution, and required parent conference. Transfer to alternative placement. Transfer to alternative placement may occur earlier depending on severity.	
48900	OFFENSE	1ST OFFENSE	2ND OFFENSE	ADD'L OFFENSES	
(h) Possessed or used tobacco, or any products containing TOBACCO or NICOTINE products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel.					
	1 day suspension and required parent conference	3 day suspension and required parent conference	5 day suspension and required parent conference		
(i) Committed an OBSCENE ACT or engaged in HABITUAL PROFANITY or VULGARITY.					
1.	Obscene act or unsanitary act	1 day suspension and required parent conference	2 day suspension and required parent conference	3 day suspension and transfer to alternative program	
2.	Habitual profanity or vulgarity	1 day suspension	2 day suspension and required parent conference	3 day suspension and required parent conference	
(j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any DRUG PARAPHERNALIA, as defined in Section 11014.5 of the Health and Safety Code.					
	3 day suspension and required parent conference	5 day suspension and required parent conference. Mandatory referral to law enforcement.	5 day suspension and recommendation for expulsion. Mandatory referral to law enforcement.		
(k) DISRUPTED SCHOOL ACTIVITIES or otherwise WILLFULLY DEFIED THE VALID AUTHORITY of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.					
1.	Disrupted school activities	Warning/Counseling	1 day suspension	2 day suspension	3 day suspension, etc.
2.	Willful disobedience and/or defiance of authority	Warning/Counseling	1 day suspension	2 day suspension	3 day suspension, etc.
3.	Profanity	Warning/Counseling	1 day suspension	2 day suspension	3 day suspension, etc.
4.	Slurs (racial, ethnic, sexual, religious, handicapped, etc.)	Warning/Counseling	1 day suspension	2 day suspension	3 day suspension, etc.
5.	Possession and/or unauthorized use of electronic devices such as laser pointers, palm pilots, cell phones	Warning/Counseling	1 day suspension	2 day suspension	3 day suspension, etc.
6.	Violation of district/school regulations regarding computer use	Warning/Counseling	1 day suspension	2 day suspension	3 day suspension, etc.

7.	False Fire or Emergency Alarm	1 day suspension and required parent conference. Mandatory referral to fire marshal.	3 day suspension and required parent conference. Mandatory referral to fire marshal.	5 day suspension and transfer to alternative placement. Mandatory referral to fire marshal.	
(l) Knowingly RECEIVED STOLEN school or private PROPERTY.					
		1 day suspension, restitution and required parent conference. Recommended referral to law enforcement.	2 day suspension, restitution, and required parent conference. Recommended referral to law enforcement.	3 day suspension, transfer to alternative placement, restitution. Recommended referral to law enforcement.	
(m) Possessed an IMITATION FIREARM...so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.					
		5 day suspension and recommendation for expulsion. Mandatory referral to law enforcement and/or fire marshal.			
48900	OFFENSE	1ST OFFENSE	2ND OFFENSE	ADD'L OFFENSES	
(n) Committed or attempted to commit SEXUAL ASSAULT or a sexual BATTERY as defined by the Penal Code.					
		Due to the potential seriousness of this offense and the requirements of this section of the California Education Code, any infraction of this rule will result in suspension and a recommendation for expulsion. Mandatory referral to law enforcement.			
(o) HARASSED, threatened, or intimidated a pupil who is A COMPLAINING WITNESS or a witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.					
		Due to the potential seriousness of this offense and the requirements of this section of the California Education Code, any infraction of this rule will result in suspension and a recommendation for expulsion. Mandatory referral to law enforcement.			
(p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug SOMA.					
		Due to the potential seriousness of this offense and the requirements of this section of the California Education Code, any infraction of this rule will result in suspension and a recommendation for expulsion. Mandatory referral to law enforcement.			
(q) Engaged in, or attempted to engage in, HAZING.					
		Due to the potential seriousness of this offense and the requirements of this section of the California Education Code, any infraction of this rule will result in suspension and a recommendation for expulsion. Mandatory referral to law enforcement.			
(r) Engaged in an act of bullying, including bullying committed through electronic means.					
1.	Placing a reasonable pupil or pupils in fear of harm to person or property.	1 day suspension	2 day suspension	3 day suspension	5 day suspension and required parent conference
2.	Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.	1 day suspension	2 day suspension	3 day suspension	5 day suspension and required parent conference
3.	Causing a reasonable pupil to experience substantial interference with his or her academic performance.	1 day suspension	2 day suspension	3 day suspension	5 day suspension and required parent conference

4.	Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.	1 day suspension	2 day suspension	3 day suspension	5 day suspension and required parent conference
5.	A message , text, sound, or image.	1 day suspension	2 day suspension	3 day suspension	5 day suspension and required parent conference
6.	A post on a social network Internet Web site.	1 day suspension	2 day suspension	3 day suspension	5 day suspension and required parent conference
(t) A pupil who AIDS or ABETS, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person. (May be suspended, but not expelled.)					
		1 day suspension and parent conference	3 day suspension and parent conference	5 day suspension and parent conference	5 day suspension, required parent conference and recommendation for alternative placement
48900	OFFENSE	1ST OFFENSE	2ND OFFENSE	ADD'L OFFENSES	
48900.3 SEXUAL HARASSMENT as defined in Section 212.5 (A pupil or pupils enrolled in any of grades 4-12, inclusive.)					
		Warning/Counseling/ Parent Conference	1 day suspension and parent conference	2 -3 day suspension and parent conference	3-5 day suspension, recommendation for expulsion, parent conference
48900.3 Caused, attempted to cause, threatened to cause, or participated in an act of, HATE VIOLENCE as defined in subdivision (e) of Section 233. (A pupil or pupils enrolled in any of grades 4-12, inclusive.)					
		1 day suspension and parent conference	3 day suspension and parent conference	5 day suspension and parent conference	5 day suspension, required parent conference and recommendation for alternative placement
48900.4 Intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils, that is sufficiently severe or pervasive to have actual and reasonably expected effect of materially disrupting class work, creating substantial disorder, and invading the rights of either school personnel or pupils by creating an intimidating or hostile education environment. (A pupil or pupils enrolled in any of grades 4-12, inclusive.)					
		1 day suspension and parent conference	3 day suspension and parent conference	5 day suspension and parent conference	5 day suspension, required parent conference and recommendation for alternative placement
48900.7 Made terroristic threats against school officials or school property, or both.					
		5 day suspension and recommendation for expulsion. Mandatory referral to law enforcement.			



2400 Via Canela, Oroville, CA 95966
(530) 532-6000

Sign-Off Sheet

(Return this to the office.)

Student's Name (Print) _____ Teacher's Name _____

My signatures signify that I have read and understand the information in the Parent/Student Handbook. It also indicates that I, as a Golden Hills' student, will follow the rules and will encourage others to follow the rules, as well.

Anti-Bullying Pledge

Student Signature

Weapons and Controlled Substances

Student Signature

Cell Phone Policy

Student Signature

Dress Code

Student Signature

Homework Policy

Student Signature

Citizenship/Discipline Guide

Student Signature

As a parent/guardian, my signatures signify that I have read and understand the information in the Parent/Student Handbook. It also indicates that I will support and encourage my child to follow the rules.

Anti-Bullying Pledge

Parent Signature

Weapons and Controlled Substances

Parent Signature

Dress Code

Parent Signature

Cell Phone Policy

Parent Signature

Homework Policy

Parent Signature

Citizenship/Discipline Guide

Parent Signature