

Date: January 21, 2021

2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equivalent:

Palermo Union Elementary School District

Number of schools:

5

Enrollment:

1337

Superintendent (or equivalent) Name:

Kathleen Andoe-Nolind

Address:

7390 Bulldog Way

Phone Number:

530-533-4842

City:

Palermo, CA 94968

Email:

kandoe@palermok8.org

Date of proposed reopening:

October 19, 2020

County:

Butte

Current Tier:

Red

(please indicate Purple, Red, Orange or Yellow)

Type of LEA:

Public

Grade Level (check all that apply)

TK

2nd

5th

8th

11th

K

3rd

6th

9th

12th

1st

4th

7th

10th

This form and any applicable attachments should be posted publicly on the website of the local educational agency (or equivalent) prior to reopening or if an LEA or equivalent has already opened for in-person instruction. For those in the Purple Tier, materials must additionally be submitted to your local health officer (LHO), local County Office of Education, and the State School Safety Team prior to reopening.

The email address for submission to the State School Safety for All Team for LEAs in Purple Tier is K12csp@cdph.ca.gov

LEAs or equivalent in Counties with a case rate $\geq 25/100,000$ individuals can submit materials but cannot re-open a school until the county is below 25 cases per 100,000 (adjusted rate) for 5 consecutive days.

For Local Educational Agencies (LEAs or equivalent) in ALL TIERS:

- X I, Kathleen Andoe-Nolind, post to the website of the local educational agency (or equivalent) the COVID Safety Plan, which consists of two elements: the **COVID-19 Prevention Program (CPP)**, pursuant to CalOSHA requirements, and this **CDPH COVID-19 Guidance Checklist** and accompanying documents, which satisfies requirements for the safe reopening of schools per CDPH [Guidance on Schools](#). For those seeking to open while in the Purple Tier, these plans have also been submitted to the local health officer (LHO) and the State School Safety Team.

I confirm that reopening plan(s) address the following, consistent with guidance from the California Department of Public Health and the local health department:

Please see PUESD's COVID-19 Safety Plan for In-Person Instruction which is posted at [palmerschools.org](#)

- X **Stable group structures (where applicable):** How students and staff will be kept in stable groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the stable group.

Please see PUESD's COVID-19 Safety Plan for In-Person Instruction which is posted at [palmerschools.org](#)

Please provide specific information regarding:

How many students and staff will be in each planned stable, group structure? (If planning more than one type of group, what is the minimum and maximum number of students and staff in the groups?)

Each in-person class will be divided into two stable groups (A or B); each stable group will range in size from 7 to 13 students and 1 to 2 staff members. Stable Group A attends in-person instruction on Monday and Wednesday; Stable Group B attends in-person instruction on Tuesday and Thursday.

If you have departmentalized classes, how will you organize staff and students in stable groups?

In departmentalized settings, teachers will facilitate on-line instruction so that students in these stable groups do not mix or move to different classrooms.

If you have electives, how will you prevent or minimize in-person contact for members of different stable groups?

Electives teachers only work with students from one stable group at a time.

- X **Entrance, Egress, and Movement Within the School:** How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

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- X **Face Coverings and Other Essential Protective Gear:** How CDPH's face covering requirements will be and enforced for staff and students.satisfied

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- X **Health Screenings for Students and Staff:** How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.

Please see PUESD's COVID-19 Safety Plan for In-Person Instruction which is posted at palmemoschools.org

- X **Healthy Hygiene Practices:** The availability of handwashing stations and hand sanitizer, and how their safe and appropriate use will be promoted and incorporated into routines for staff and students.

Please see PUESD's COVID-19 Safety Plan for In-Person Instruction which is posted at palmemoschools.org

- X **Identification and Tracing of Contacts:** Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

Please see PUESD's COVID-19 Safety Plan for In-Person Instruction which is posted at palmemoschools.org

- X **Physical Distancing:** How space and routines will be arranged to allow for physical distancing of students and staff.

Please see PUESD's COVID-19 Safety Plan for In-Person Instruction which is posted at palmemoschools.org

Please provide the planned maximum and minimum distance between students in classrooms.

Maximum: 12 feet

Minimum 6 feet

If this is less than 6 feet, please explain why it is not possible to maintain a minimum of at least 6 feet.

As more students return to in-person learning or we move to a 5 day/week in-person model, we will not be able to maintain a minimum distancing of at least 6 feet.

- X **Staff Training and Family Education:** How staff will be trained and families will be educated on the application and enforcement of the plan.

Families will have access to the plan online and school sites share information via social media, online newsletters, NTI messages and written communication. Staff completed on-line training regarding COVID-19 health and safety protocols.

- X **Testing of Staff:** How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic staff testing cadence.

Symptomatic testing is available to all staff members through community agencies and partners.

Staff asymptomatic testing cadence. Please note if testing cadence will differ by tier:

Surveillance testing is currently offered bi-monthly to all staff as recommended by CDPH. We will adjust that cadence upon the direction of CDPH and the capacity of our county testing sites to meet the capacity of that cadence.

- X **Testing of Students:** How school officials will ensure that students who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic student testing cadence.

We recommend the testing of all symptomatic students. Testing is provided by community agencies and partners.

Planned student testing cadence. Please note if testing cadence will differ by tier:

We will recommend the testing cadence as directed by CDPH for our students, however, actually testing will be determined by our county's ability to meet the increased demand for that testing cadence.

- X **Identification and Reporting of Cases:** At all times, reporting of confirmed positive and suspected cases in students, staff and employees will be consistent with [Reporting Requirements](#).

Please see PUESD's COVID-19 Safety Plan for In-Person Instruction which is posted at palmerschools.org.

- X **Communication Plans:** How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.

Please see PUESD's COVID-19 Safety Plan for In-Person Instruction which is posted at palmerschools.org.

Consultation: (For schools not previously open) Please confirm consultation with the following groups

Not applicable as our schools reopened on October 19, 2020 when our county was in the Red Tier.

Labor Organization

Name of Organization(s) and Date(s) Consulted:

Name: N/A due to reopening date of 10/19/2020

Date:

Parent and Community Organizations

Name of Organization(s) and Date(s) Consulted:

Name: N/A due to reopening date of 10/19/2020

Date:

If no labor organization represents staff at the school, please describe the process for consultation with school staff:

For Local Educational Agencies (LEAs or equivalent) in PURPLE:

Local Health Officer Approval: The Local Health Officer, for (state County) Plan, cases Butte. County has certified and approved the CRP on this date: . If more than 7 business days have passed since the submission without input from the LHO, the CRP shall be deemed approved.

Not applicable, we reopened our schools on 10/19/2020 when the county was in the Red Tier.

Additional Resources:

[Guidance on Schools](#)

[Safe Schools for All Hub](#)